

Programme Artificial Intelligence (AI) for Capital Market Professionals: Documentation and Presentations

30 September 2026 9:00 am – 5:00 pm
Bangunan AICB, Kuala Lumpur

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ABOUT THE PROGRAMME

Artificial intelligence (AI) is increasingly being adopted across the capital market industry to support the preparation of reports, briefing notes, presentations, market commentaries and other documentation. As AI tools become more widely available in the workplace, capital market professionals are expected to use them effectively to improve productivity and quality of business communication while exercising appropriate professional judgement.

This practical programme focuses on the application of AI to real capital market work where participants will learn structured prompting techniques and the use of AI to prepare documentation, presentations and other communication materials across investment banking, corporate finance, debt and Islamic capital markets, stockbroking, treasury, and asset and wealth management functions. The programme also demonstrates the practical use of commonly available AI tools, including Microsoft Copilot, Google Gemini and other AI assistants, and how to select appropriate AI tools for different day-to-day business tasks.

Through practical exercises and capital market-based scenarios, participants will apply AI to prepare reports, executive summaries, presentations, emails and other documentation more effectively. The programme also highlights key considerations relating to confidentiality, accuracy, professional judgement and the responsible use of AI-generated outputs within a capital market environment.

LEVEL

Intermediate

PREREQUISITES

Participants are expected to:

- have basic digital proficiency, including familiarity with Microsoft Excel, Word, PowerPoint, Outlook or equivalent workplace productivity tools
- have basic familiarity with at least one AI assistant (e.g. ChatGPT, Microsoft Copilot, Google Gemini or Claude)
- bring a laptop or suitable work device with internet access and the necessary login credentials
- have access to an organisational, enterprise or paid AI account. Participants using free-tier AI tools should note that usage limitations may affect participation in the practical exercises
- refrain from uploading confidential, client-related, proprietary or unpublished information into unauthorised AI tools

LEARNING OBJECTIVES

- Explain the practical applications of AI across capital market functions
- Apply structured prompting techniques to prepare documentation
- Develop AI-assisted documentation and presentation materials for capital market scenarios
- Identify key considerations for the responsible use of AI-generated outputs

WHO SHOULD ATTEND

- Junior to middle management professionals in the capital market and financial services industry including Investment Bankers, Corporate Finance professionals, Debt and Islamic Capital Market professionals, Stockbrokers, Remisiers, Dealers, Treasurers, Financial Advisers, Corporate Bankers, Asset Managers, Research Analysts and Wealth Advisors
- Other capital market practitioners involved in preparation of presentations, documentation and communication

FEE

MIBA Member : **RM2,100.00** per participant

Non-MIBA Member : **RM2,400.00** per participant

**10% discount applies for group registration of 5 or more from the same organisation*

SPEAKERS



Kelvin Ng

Google Certified Educator Level 1&2
Gemini Certified Educator
Microsoft Office 2019/O365 Expert,
Microsoft Certified Educator



Jeffrey Patrick

Trainer, Consultant, &
Game Producer

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Closing Date for Registration : 15 September 2026

Registration will be closed once all the seats are fully booked